



INSTRUCTIONS FOR ORAL & POSTER RESENTERS

Oral sessions

Oral track sessions are comprised of individual presentations. Presentations will be held sequentially in 15-minute presentation blocks (10 minutes maximum for presentation; 5 minutes for questions from the audience). Please prepare for 10 minutes of formal presentation, focusing your verbal remarks on the major conclusions and implications that are the essence of your work. In each session, volunteering staff will be ready to help with setting up the presentations or call for technical support, if necessary.

Presentation Equipment and uploading your presentation

Please bring your presentation on a USB pen drive and upload it to the computer in the respective session room, before the session starts (voluntary staff can help with this step). You also may upload your presentation much in advance during breaks, as the presentations will be stored on the computer. Data equipment (computer and projector) will be provided in all session rooms. Kindly note that conference organizers cannot provide laser pointers. Besides, if you need to hand out paper copies, please use the copy shop on campus (voluntary staff can indicate the shortest way).

Timings and punctuality

Being on time and respecting the allowed time for presenting is key for the success of each session and the overall conference. Please remember that all parallel sessions will take place in the Vertex Building where the plenary sessions will be held. If you are going to present in a track session, please arrive early, introduce yourself to the track chair and upload your presentation to the computer.

Making sure your technology will work on the day

All rooms are equipped with a desktop PC with Office, audio/video output, a current web browser and wired internet access. If you wish to run your presentation on your own equipment, you will need a VGA connector and/or Mac adapter. Please bring your own connectors and arrive in the session room even earlier to test them with the data projector. Be aware that the version of the tool on which you develop your presentation may not be the same as the version on the computer at the conference, and so you may lose special effects such as fonts and animations. This can happen particularly when you transfer a PowerPoint presentation from Mac to Windows, so try to test the transfer beforehand. Problems can also arise if you embed an audio or video file in your presentation; again, test it on another computer before you come to the conference.

Familiarising yourself with other presentations in your session

We encourage presenters to read the abstracts of the other papers that will be presented in your session. Try to identify common or contrasting ideas between your paper and the other papers in the session. These common themes may well appear in questions from the chair and audience, and so it is well to be prepared for them.

Posters and Poster presentations

Posters will be displayed in the Auditorium hall. Your poster ideally should not exceed the following dimensions: A0 (841x1189 mm), portrait orientation. Besides, posters should be sent to the conference organisation in PDF format before the start of conference, through conference email info@erscp2019.eu. The day scheduled for your poster presentation, please make yourself known at the helpdesk and make sure your poster is put up. Alongside your poster being displayed throughout the conference, you will have a 10-minute presentation slot in the programme (7-8 minutes maximum for presentation; 2-3 minutes for questions) in which to present your work.

[Thank you for sharing your research at ERSCP 2019!](#)